1815 E 63rd St
Kansas City, MO 64130

www.BrooksideCharter.org

The Leader in Me
BROOKSIDE
CHARTER SCHOOL

Phone: 816-531-2192

Fax: 816-756-3055

LEADER IN ME
LIGHTHOUSE SCHOOL

**BSDS, Inc dba Brookside Charter School**

**AGENDA**
**November 27, 2023**
**5:30 pm**

**BCS Library and/or Join with ZOOM**
https://us02web.zoom.us/j/82127625843

1. Motion to accept the agenda

2. Approval of Board of Director minutes

3. Visitors Comments and Addressing Agenda Items

4. [Committee Report](#) for upcoming Month

5. Financial Committee Report – Ed-Ops

   a) Ed-Ops Dashboard – **Need Board Approval**

   b) Check Registry – **Need Board Approval**

6. Academic Committee Report – Ed-Ops

   a) Ed-Ops Report

7. Operations Update – Craig Frazier

   a) Activities Director – Brian Witt

   b) Transportation Director – Ryan Hyams

8. Superintendent's Report – Roger Offield

   a) Enrollment/Attendance –EAD Report

   b) Audit Update

   c) 403b/457b Plan Amendments

   d) IntraFi – Sweep/CD

   e) Expansion Update

      a. 1800/1912 E Meyer Blvd.

      b. Research Medical Center (HCA)

9. Motion to adjourn

**Next Meeting - Monday, December 18, 2023**

## Attending Meetings of the Board of Director

Visitors are welcome to attend the open sessions of the meeting of the Board of Directors. Members of the Board of Directors and Brookside Administration are the participants during these meetings.

## Procedures for Petitioning the Board of Directors

1. If the issue/concern involves the classroom, meet with your child's teacher. If the problem is not resolved, contact the Administration.
2. If the issue/concern involves the daily operation of the school, contact the Administration.
3. If the issue/concern involves school policy (Family Handbook), contact the Board of Directors following these procedures:
   a. Submit a one-page brief of the issue. Briefs to the Board of should be sent to Brookside Charter School.

   b. The Board of Directors will respond. Responses could be inclusion on the agenda for a Board of Director's meeting, or a written reply, or a referral to the Administration.
4. Guidelines for Speaking at a Board Meeting
   a. Visitor's Comments

   Each regular business meeting opens with an opportunity for visitors to make comments to the board.  Persons who wish to address any subject concerning education may do so at this time.  The board president will call the meeting to order and then ask for comments from the audience.  Patrons are asked to keep their remarks concise.  This portion of the meeting shall not exceed one-half hour and those addressing the board are asked to limit their remarks.

   b. Addressing Agenda Items

   A person wishing to address an item on the official agenda during the business portion of the meeting must complete a request form, these forms are located as you enter the board room. The form is to be completed and returned to the Board Secretary/Clerk prior to the start of the meeting.  Persons may speak only once on an agenda item and for no more than three minutes without consent of the board. In the event board members agree that the normal flow of business is being unnecessarily delayed, they may, by majority vote, waive public participation.

   The above information is part of the Family Handbook. Families are given a copy of the Family Handbook.

**BSDS, Inc dba Brookside Charter School**

**MINUTES**
**October 30, 2023**
**5:36 pm**

**BCS Library and/or Join with ZOOM**
https://us02web.zoom.us/j/82127625843

**Directors Present:** Dr. Eric Sipes, Vicki Miller, Dr. Kerry Dixon **Virtual:** Sherry Twyman, Tiffany Price, Jason LaSalle
**Directors Absent:** DiAnna Saffold, Kraig Kohring, Kiva Dennis **Guests Present:** Kelly Sales, Roger Offield **Guests Virtual:** Jamie Berry, Chris Loria, Dan Cooley, Tonya Richardsol, Marisol Rodriguez

1. Opening Items

    a) Record Attendance and Guests

    b) Call the Meeting to Order

        i. Dr. Eric Sipes called the meeting of the board of directors of Brookside Charter School to order on Monday, October 30 at 5:36pm (recording began at 5:48pm).

2. Motion to accept the agenda

    a) Dr. Kerry Dixon motioned to accept the agenda.

    b) Jason LaSalle seconded the motion

    c) The board voted to approve the motion - Approved

3. Approval of Board of Director minutes

    a) Dr. Kerry Dixon motioned to approve the minutes from the Brookside Charter School board of directors meeting on Monday, September 25, 2023.

    b) Sherry Twyman seconded the motion

    c) The board voted to approve the motion - Approved

4. Visitors Comments and Addressing Agenda Items

    a) No visitors comments.

5. Committee Report Review

    a) Roger shared the agenda items and dates for monthly Board Committee Meetings (Governance, Finance, Academics, Development.)

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6. Financial Committee Report - EdOps

    a) EdOps Dashboard – **Need Board Approval**

        a. Jamie Berry reviewed the month's financial status. Providing information on revenue, expenses, days of cash and changes expected from state aid. Provided in board packet.

    b) Check Registry – **Need Board Approval**

        a. Jamie Berry presented the Check Registry. Provided in board packet.

        b. Dr. Kerry Dixon motioned to approve the check registry and EdOps Dashboard as presented.

        c. Sherry Twyman seconded the motion.

        d. The board voted to approve the motion - Approved

7. Academic Committee Report – Ed-Ops

    a) Ed-Ops Slide Deck

        i. Chris Loria and Dan Cooley from EdOps presented the Academic Dashboard. Providing information on school goals, MAP test data and Evaluate data. Provided in Board Packet.

8. Academic Committee Report – Ed-Ops

    a) Ed-Ops Report

9. Upper School Team Update

    a) Principal Ryan Blake and Assistant Principal Pixan AhWaay provided and update on the Upper School Administration Team and Instructional Team which included:

        i. 5th Grade Program incorporated into Upper School

        ii. Do the Right Thing Assembly & Teacher of the Month

        iii. eSports Team

        iv. Morning Circles & decrease in suspensions

        v. New Staff

        vi. Challenges

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10.     Revised Budget 2023-24 – **Need Board Approval**

   a)     Roger Offield presented the revised budget.

      i. Vicki Miller motioned to approve the revised budget.

      ii. Dr. Kerry Dixon seconded the motion.

      iii. The board voted to approve the motion - Approved

11.    Superintendent's Report – Roger Offield

   a)  Enrollment/Attendance –EAD Report

      a.   719 students 93% attendance

   b)  Staffing

   c)  Transportation

      a.   New 71 Passenger Bus – **Need Board Approval**

         i.   Sherry Twyman motioned to purchase the bus.

         ii.  Tiffany Price seconded the motion.

         iii. The board voted to approve the motion - Approved

   d)  Expansion Update – 1800/1912 E Meyer Blvd.

   e)  SPED Compliance Plan – **Need Board Approval**

      a.   Vicki Miller motioned to approve the SPED Compliance Plan.

      b.   Dr. Kerry Dixon seconded the motion.

      c.   The board voted to approve the motion - Approved

   f)  Enrollment Dates 2024-25 – **Need Board Approval**

      a.   Vicki Miller motioned to approve the 2024-25 Enrollment Dates.

      b.   Dr. Kerry Dixon seconded the motion.

      c.   The board voted to approve the motion - Approved

   g)  Country Club Bank

12.    Motion to adjourn

   a)  Vicki Miller motioned to adjourn the meeting.

   b)  Dr. Kerry Dixon seconded the motion.

   c)  The board voted to approve the motion - Approved

13.    Closed Session: MCPSC Focus Group

**Next Meeting - Monday, November 27, 2023**

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*Posted 10/27/2023*
*Front Lobby, Website, and District Calendar*

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**BOARD COMMITTEE AGENDAS**
**Join with ZOOM**

https://us02web.zoom.us/j/82127625843

# Governance Committee Meeting

Meeting, Monday, December 11th at 9am

Members: E. Sipes, K. Kohring, T. Price, and R.Offield

    a) Proposed Agenda

    b) Goal Setting/Update

Next Meeting, Monday, January 22nd at 9am

# Development Committee Meeting

Meeting, Wednesday, December 13th at 12pm

Members: K. Kohring, D. Saffold, and K. Sales

    a) Grant/Fundraising Update

    b) Events Planning

Next Meeting, Wednesday, January 24th

# Academic Committee Meeting

Meeting, Wednesday, December 13th at 4:30pm

Members: S. Twyman, K. Dixon, K. Dennis, E. Tywman-Brown, and R.Blake

    a) Ed-Ops Slide Deck

    b) Assessment Review/Update

# Financial Committee Meeting

Meeting, Thursday, December 14th at 11am

Members: V. Miller, J. LaSalle, Ed-Ops, R. Offield, and J. George

    a) Ed-Ops Dashboard

    b) Check Registry

Next Meeting, January 25th at 11am

Next Meeting, Wednesday, January 24th

*Posted 11/22/2023*
*Front Lobby, Website, and District Calendar*

# October 2023 Financials

# Contents

- **Executive Summary**

- **Key Performance Indicators**

- **Cash Forecast**

- **Key Forecast Changes This Month**

- **Monthly Financials**

# Executive Summary

- BCS ends October 2023 with a projected year end cash balance of $6.82M and 191 Days of Cash. This is slightly better than the original full year budget.

- Revenue
  - We are running slightly behind the forecast timeline for ESSER III and Title draws but should catch up in December.

- Expenses
  - Are in line with the revised FY24 budget. We continue to do a bit of cleanup on account coding.

- The FY23 audit is underway and should be completed in time for the December Finance Committee and Board meetings.

# Key Performance Indicators

EDOPS

## Days of Cash

*Cash balance at year-end divided by average daily expenses*
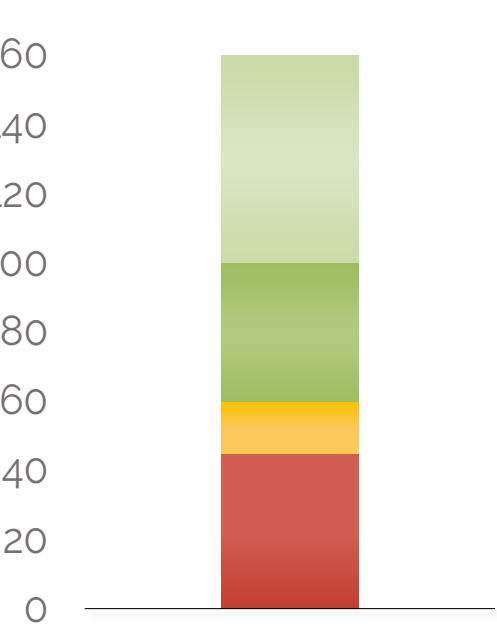
**191 DAYS OF CASH AT YEAR'S END**

The school will end the year with 191 days of cash. This is above the recommended 60 days

## Gross Margin

*Revenue less expenses, divided by revenue*
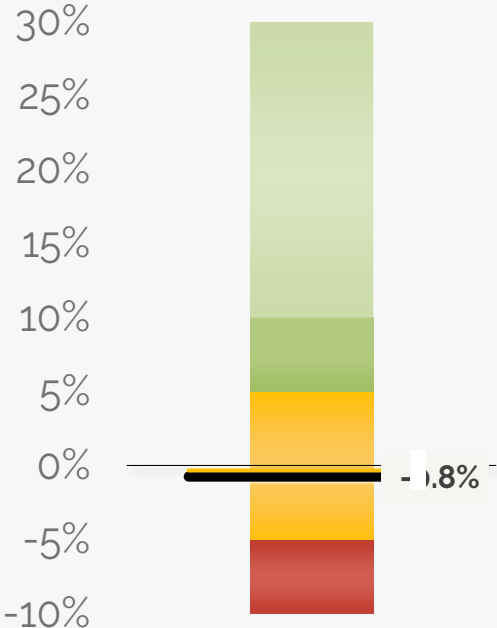
**-0.8% GROSS MARGIN**

The forecasted net income is -$98k, which is $56k below the budget. It yields a -0.8% gross margin.

## Fund Balance %

*Forecasted Ending Fund Balance / Total Expenses*
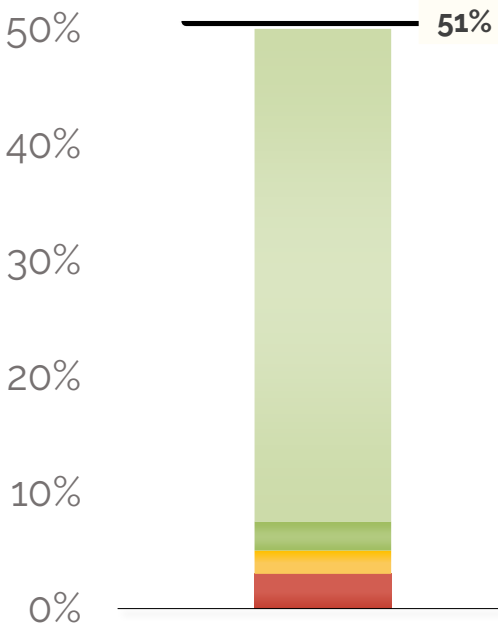
**50.67% AT YEAR'S END**

The school is projected to end the year with a fund balance of $6,584,633. Last year's fund balance was $6,682,373.

## DSCR

*Amount of cash flow available to meet annual interest and principal payments on debt*
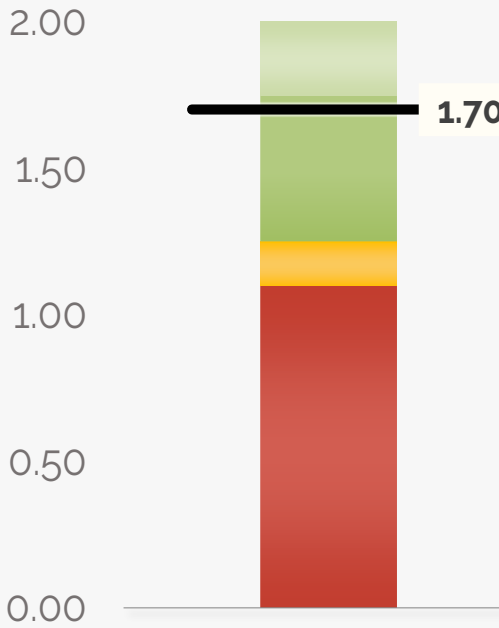
**DSCR IS 1.7**

Debt Service Coverage Ratio is defined by the school's bank covenants.

# Forecast Overview

| | Forecast | Budget | Variance | Variance Graphic | Comments |
|---|---|---|---|---|---|
| Revenue | $12.9m | $12.9m | **-$4k** | -4k | DESE continues to make minor adjustments to the per pupil funding amount. |
| Expenses | $13m | $12.9m | **-$52k** | -52k | $38K of this is tied to expenses which need to be reclassified in the accounting system to match the expense to the budgeted funds. This will resolve a majority of this overage. |
| **Net Income** | **-$98k** | **-$41k** | **-$56k** | -56k | |

0

| | Year-To-Date | | | Annual Forecast | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| | *Actual* | *Budget* | *Variance* | *Forecast* | *Budget* | *Variance* | *Remaining* |
| **Revenue** | | | | | | | |
| Local Revenue | 469,348 | 389,862 | 79,486 | 1,181,116 | 1,181,116 | 0 | 711,768 |
| State Revenue | 3,135,952 | 2,731,162 | 404,790 | 9,345,974 | 9,361,710 | (15,736) | 6,210,022 |
| Federal Revenue | 106,766 | 428,884 | (322,118) | 1,668,046 | 1,668,046 | (0) | 1,561,280 |
| Private Grants and Donations | 180,024 | 50,000 | 130,024 | 500,000 | 500,000 | (0) | 319,976 |
| Earned Fees | 39,215 | 53,920 | (14,706) | 203,022 | 191,760 | 11,262 | 163,808 |
| **Total Revenue** | **3,931,305** | **3,653,828** | **277,477** | **12,898,159** | **12,902,633** | **(4,474)** ❶ | **8,966,854** |
| | | | | | | | |
| **Expenses** | | | | | | | |
| Salaries | 2,398,998 | 2,444,686 | 45,687 | 7,394,242 | 7,334,057 | (60,185) | 4,995,244 |
| Benefits and Taxes | 652,378 | 692,581 | 40,204 | 2,083,050 | 2,077,744 | (5,306) | 1,430,672 |
| Staff-Related Costs | 53,667 | 47,456 | (6,211) | 142,749 | 142,369 | (379) | 89,081 |
| Rent | 28,000 | 29,333 | 1,333 | 88,000 | 88,000 | (0) | 60,000 |
| Occupancy Service | 223,820 | 212,621 | (11,198) | 614,168 | 637,864 | 23,696 | 390,349 |
| Student Expense, Direct | 149,364 | 207,211 | 57,847 | 575,849 | 621,632 | 45,783 | 426,485 |
| Student Expense, Food | 56,198 | 100,000 | 43,802 | 300,000 | 300,000 | 0 | 243,802 |
| Office & Business Expense | 410,771 | 399,622 | (11,149) | 1,275,662 | 1,198,865 | (76,797) | 864,891 |
| Transportation | 8,805 | 41,667 | 32,862 | 103,587 | 125,000 | 21,413 | 94,782 |
| Total Ordinary Expenses | 3,982,000 | 4,175,177 | 193,177 | 12,577,307 | 12,525,532 | (51,775) | 8,595,307 |
| Interest | 128,580 | 102,864 | (25,716) | 308,592 | 308,592 | 0 | 180,012 |
| Facility Improvements | - | 36,667 | 36,667 | 110,000 | 110,000 | 0 | 110,000 |
| Total Extraordinary Expenses | 128,580 | 139,531 | 10,951 | 418,592 | 418,592 | 0 | 290,012 |
| **Total Expenses** | **4,110,580** | **4,314,708** | **204,128** | **12,995,898** | **12,944,124** | **(51,775)** ❷ | **8,885,318** |
| **Net Income** | **(179,275)** | **(660,880)** | **481,605** | **(97,740)** | **(41,491)** | **(56,249)** ❸ | **81,535** |
| **Cash Flow Adjustments** | **(20,841)** | **-** | **(20,841)** | **447,154** | **-** | **447,154** | **467,995** |
| **Change in Cash** | **(200,116)** | **(660,880)** | **460,764** | **349,414** | **(41,491)** | **390,905** | **549,530** |

❶ **REVENUE: $4K BEHIND**
Minor adjustments to DESE's per pupil payment amount for FY24

❷ **EXPENSES: $52K BEHIND**
A reclassification of expenses will resolve $38K of this issue leaving $14K

❸ **NET INCOME: $56K behind**

| Income Statement | Actual | | | | Forecast | | | | | | | | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | |
| **Revenue** | | | | | | | | | | | | | |
| Local Revenue | 149,897 | 99,671 | 109,732 | 110,047 | 88,971 | 88,971 | 88,971 | 88,971 | 88,971 | 88,971 | 88,971 | 88,971 | 1,181,116 |
| State Revenue | 771,015 | 792,551 | 778,095 | 794,292 | 776,253 | 776,253 | 776,253 | 776,253 | 776,253 | 776,253 | 776,253 | 776,253 | 9,345,974 |
| Federal Revenue | 0 | 29,137 | 29,203 | 48,426 | 195,160 | 195,160 | 195,160 | 195,160 | 195,160 | 195,160 | 195,160 | 195,160 | 1,668,046 |
| Private Grants and Donations | 799 | 174,359 | 598 | 4,268 | 39,997 | 39,997 | 39,997 | 39,997 | 39,997 | 39,997 | 39,997 | 39,997 | 500,000 |
| Earned Fees | 9,604 | 8,853 | 5,795 | 14,963 | 20,476 | 20,476 | 20,476 | 20,476 | 20,476 | 20,476 | 20,476 | 20,476 | 203,022 |
| **Total Revenue** | **931,314** | **1,104,571** | **923,424** | **971,996** | **1,120,857** | **1,120,857** | **1,120,857** | **1,120,857** | **1,120,857** | **1,120,857** | **1,120,857** | **1,120,857** | **12,898,159** |
| **Expenses** | | | | | | | | | | | | | |
| Salaries | 571,319 | 580,712 | 613,327 | 633,640 | 602,530 | 602,530 | 602,530 | 602,530 | 602,530 | 602,530 | 602,530 | 777,530 | 7,394,242 |
| Benefits and Taxes | 158,038 | 159,733 | 167,860 | 166,747 | 177,161 | 177,161 | 177,161 | 177,161 | 177,161 | 177,161 | 177,161 | 190,548 | 2,083,050 |
| Staff-Related Costs | 8,886 | 9,237 | 7,873 | 27,671 | 11,135 | 11,135 | 11,135 | 11,135 | 11,135 | 11,135 | 11,135 | 11,135 | 142,749 |
| Rent | 12,000 | 0 | 6,000 | 10,000 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 88,000 |
| Occupancy Service | 83,608 | 62,914 | 42,283 | 35,014 | 48,794 | 48,794 | 48,794 | 48,794 | 48,794 | 48,794 | 48,794 | 48,794 | 614,168 |
| Student Expense, Direct | 27,105 | 65,761 | 34,002 | 22,495 | 53,311 | 53,311 | 53,311 | 53,311 | 53,311 | 53,311 | 53,311 | 53,311 | 575,849 |
| Student Expense, Food | 0 | 15,207 | 8,722 | 32,269 | 30,475 | 30,475 | 30,475 | 30,475 | 30,475 | 30,475 | 30,475 | 30,475 | 300,000 |
| Office & Business Expense | 103,175 | 179,215 | 73,607 | 54,774 | 108,111 | 108,111 | 108,111 | 108,111 | 108,111 | 108,111 | 108,111 | 108,111 | 1,275,662 |
| Transportation | 0 | 786 | 1,451 | 6,568 | 11,848 | 11,848 | 11,848 | 11,848 | 11,848 | 11,848 | 11,848 | 11,848 | 103,587 |
| Total Ordinary Expenses | 964,132 | 1,073,566 | 955,125 | 989,177 | 1,050,865 | 1,050,865 | 1,050,865 | 1,050,865 | 1,050,865 | 1,050,865 | 1,050,865 | 1,239,252 | 12,577,307 |
| Operating Income | -32,818 | 31,005 | -31,701 | -17,181 | 69,992 | 69,992 | 69,992 | 69,992 | 69,992 | 69,992 | 69,992 | -118,396 | 320,852 |
| **Extraordinary Expenses** | | | | | | | | | | | | | |
| Interest | 25,716 | 51,432 | 25,716 | 25,716 | 22,501 | 22,501 | 22,501 | 22,501 | 22,501 | 22,501 | 22,501 | 22,501 | 308,592 |
| Facility Improvements | 0 | 0 | 0 | 0 | 13,750 | 13,750 | 13,750 | 13,750 | 13,750 | 13,750 | 13,750 | 13,750 | 110,000 |
| Total Extraordinary Expenses | 25,716 | 51,432 | 25,716 | 25,716 | 36,251 | 36,251 | 36,251 | 36,251 | 36,251 | 36,251 | 36,251 | 36,251 | 418,592 |
| **Total Expenses** | **989,848** | **1,124,998** | **980,841** | **1,014,893** | **1,087,116** | **1,087,116** | **1,087,116** | **1,087,116** | **1,087,116** | **1,087,116** | **1,087,116** | **1,275,504** | **12,995,898** |
| **Net Income** | **-58,534** | **-20,427** | **-57,417** | **-42,897** | **33,740** | **33,740** | **33,740** | **33,740** | **33,740** | **33,740** | **33,740** | **-154,647** | **-97,740** |
| Cash Flow Adjustments | -122,906 | -35,946 | 87,024 | 50,987 | 58,499 | 58,499 | 58,499 | 58,499 | 58,499 | 58,499 | 58,499 | 58,499 | 447,154 |
| **Change in Cash** | **-181,440** | **-56,373** | **29,607** | **8,089** | **92,240** | **92,240** | **92,240** | **92,240** | **92,240** | **92,240** | **92,240** | **-96,148** | **349,414** |
| | | | | | | | | | | | | | |
| Ending Cash | 6,285,484 | 6,229,111 | 6,258,718 | 6,266,807 | 6,359,047 | 6,451,287 | 6,543,526 | 6,635,766 | 6,728,006 | 6,820,246 | 6,912,485 | 6,816,337 | |

# Balance Sheet

| | Previous Year End | Current | Year End |
|---|---|---|---|
| **Assets** | | | |
| Current Assets | | | |
| Cash | 6,466,923 | 6,266,807 | 6,816,337 |
| Accounts Receivable | 663,299 | 465,925 | 38,396 |
| Other Current Assets | 41,565 | 0 | 25,716 |
| Total Current Assets | 7,171,787 | 6,732,732 | 6,880,449 |
| **Total Assets** | **7,171,787** | **6,732,732** | **6,880,449** |
| | | | |
| **Liabilities and Equity** | | | |
| **Liabilities** | | | |
| Current Liabilities | | | |
| Other Current Liabilities | 63,565 | -2,617 | 63,565 |
| Accounts Payable | 193,598 | 0 | 0 |
| Total Current Liabilities | 257,163 | -2,617 | 63,565 |
| Total Long-Term Liabilities | 0 | 0 | |
| **Total Liabilities** | **257,163** | **-2,617** | **63,565** |
| | | | |
| **Equity** | | | |
| Unrestricted Net Assets | 6,914,624 | 6,914,624 | 6,914,624 |
| Net Income | 0 | -179,275 | -97,740 |
| **Total Equity** | **6,914,624** | **6,735,349** | **6,816,884** |
| | | | |
| **Total Liabilities and Equity** | **7,171,787** | **6,732,732** | **6,880,449** |

# QUESTIONS?

Please contact your EdOps Finance Team:

Jamie Berry

jamie@ed-ops.com

816.444.1530

**Payee Type:  Vendor**          **Check Type:  Automatic Payment**          **Checking Account ID:  6**

| Check Number | Check Date | Cleared | Void | Void Date | Entity ID | Entity Name | Check Amount |
|---|---|---|---|---|---|---|---|
| 1196 | 10/24/2023 | X | | | EMPLFID | Employee Fiduciary | 1,778.70 |
| 1199 | 10/24/2023 | X | | | ATT1 | AT&T | 201.07 |
| 1200 | 10/02/2023 | X | | | BANKCARD | BANKCARD | 10.00 |
| 1201 | 10/24/2023 | X | | | DEFFENBAUG | DEFFENBAUGH INDUSTRIES | 1,227.63 |
| 1202 | 10/24/2023 | X | | | TOSHIBALEA | TOSHIBA FINANCIAL SERVICES | 3,506.50 |
| 1203 | 10/24/2023 | X | | | KANSASCIT | KANSAS CITY POWER & LIGHT | 10,141.91 |
| 1204 | 10/24/2023 | X | | | KCWATER | KC WATER SERVICES | 2,219.61 |
| 1205 | 10/30/2023 | X | | | AFLAC | AFLAC | 5,122.96 |
| 1206 | 10/31/2023 | X | | | C&CPRODUCE | C&C PRODUCE | 1,683.00 |
| 1207 | 10/02/2023 | X | | | KLEINSOLO | Klein Solomon PLLC | 2,000.00 |
| 1217 | 10/31/2023 | X | | | COUNTRYCBA | Country Club Bank | 83.85 |
| 1218 | 10/23/2023 | X | | | COUNTRYCCC | Country Club Bank Credit Card | 16,315.98 |
| 1219 | 10/10/2023 | X | | | SHELLGAS | CC - Shell Gas | 467.13 |
| 1220 | 10/11/2023 | X | | | 7ELEVEN | 7-eleven CC WRIGHT EXPRESS FL | 391.46 |
| 1221 | 10/26/2023 | X | | | UNITEDHEAL | United Health Care | 64,807.46 |
| 1222 | 10/27/2023 | X | | | UNITEDHEAL | United Health Care | 1,296.04 |

|  |  | Checking Account ID: | 6 | | | Void Total: | 0.00 | Total without Voids: | 111,253.30 |
|---|---|---|---|---|---|---|---|---|---|
|  |  | Check Type Total: | Automatic Payment | | | Void Total: | 0.00 | Total without Voids: | 111,253.30 |

**Payee Type:  Vendor**          **Check Type:  Check**          **Checking Account ID:  6**

| Check Number | Check Date | Cleared | Void | Void Date | Entity ID | Entity Name | Check Amount |
|---|---|---|---|---|---|---|---|
| 6438 | 10/05/2023 | X | | | GRAYJOR | Jordan Gray | 270.00 |
| 6439 | 10/05/2023 | X | | | VASECONDLP | VA Second LP dba Victoria Arms Apartments | 10,000.00 |
| 6440 | 10/12/2023 | X | | | GRAYJOR | Jordan Gray | 90.00 |
| 6441 | 10/12/2023 | | | | KCMOTREA | KCMO CITY TREASURER | 600.00 |
| 6442 | 10/18/2023 | X | | | EACATER | Eric Argie | 3,600.00 |
| 6443 | 10/18/2023 | | | | MISSOURIA | Missouri Accreditation | 620.00 |
| 6453 | 10/18/2023 | X | | | TUCKVAL | VALERIE TUCKER | 4,750.00 |
| 6462 | 10/26/2023 | | | | HEMEJEN | Jennie Hemes | 2,200.00 |
| 81452985 | 10/12/2023 | X | | | TMOBILE | T-MOBILE | 6,062.95 |
| 81452986 | 10/12/2023 | X | | | DIDAX | DIDAX, INC | 416.59 |
| 81452987 | 10/12/2023 | X | | | NARDONE | Nardone | 398.12 |
| 81452988 | 10/12/2023 | X | | | OPERATIONA | Operational Professional Services, LLC | 4,440.00 |
| 81452989 | 10/12/2023 | X | | | MISSOURIA | Missouri Accreditation | 620.00 |
| 81452990 | 10/12/2023 | X | | | GOLDSTA | Gold Star Foods | 2,255.79 |
| 81453220 | 10/12/2023 | X | | | ATT1 | AT&T | 1,058.16 |
| 81453284 | 10/12/2023 | X | | | FOLLETTEDU | FOLLETT SCHOOL SOLUTIONS, INC | 1,104.62 |
| 81453285 | 10/12/2023 | X | | | NEWTONAL | NEWTON ALLIANCE, LLC | 10,500.00 |
| 81453286 | 10/12/2023 | X | | | SCHOOLL | SCHOOL LUNCH SOLUTIONS | 4,401.07 |
| 81453287 | 10/12/2023 | X | | | K12ITC | k12 ITC, Inc | 270.00 |
| 81453288 | 10/12/2023 | X | | | JTM | JTM PROVISIONS CO., INC | 1,914.91 |
| 81453289 | 10/12/2023 | X | | | JADE | JADE ALARM CO., INC. | 1,186.69 |
| 81453290 | 10/12/2023 | X | | | REINHARTFO | REINHART FOOD SERVICES, LLC | 9,377.53 |
| 81453291 | 10/12/2023 | X | | | SUNNYSIDE | SUNNYSIDE DAIRY, LLC | 4,970.27 |
| 81453292 | 10/12/2023 | X | | | AMAZONCOM | SYNCB/AMAZON | 4,759.30 |
| 81453550 | 10/12/2023 | X | | | PAYPOOL2 | Paypool LLC | 251.48 |
| 81453551 | 10/12/2023 | X | | | INNOVOPTIO | Linda Ann Kirkpatrick, dba Innovative Options, LLC | 911.00 |
| 81453552 | 10/12/2023 | X | | | NATIONALF3 | NATIONAL FIRE SUPPRESSION | 1,526.00 |
| 81453553 | 10/12/2023 | X | | | ASSIST | Assist Services, LLC | 5,092.20 |
| 81610495 | 10/24/2023 | X | | | EDFUEL | EDFUEL | 13,104.00 |
| 81610496 | 10/24/2023 | X | | | SHOWMECURR | Show-Me Curriculum Administrators Association | 390.00 |
| 81610497 | 10/24/2023 | X | | | TOSHIBASUP | TOSHIBA BUSINESS SOLUTIONS | 2,060.00 |
| 81610498 | 10/24/2023 | X | | | BLUEMARK | BlueMark Energy, LLC | 624.96 |
| 81610499 | 10/24/2023 | X | | | TAYLIS | Taylis Construction LLC | 345.00 |
| 81610500 | 10/24/2023 | X | | | DESIGN | DESIGN MECHANICAL, INC. | 365.00 |
| 81610501 | 10/24/2023 | X | | | TOSHIBASUP | TOSHIBA BUSINESS SOLUTIONS | 137.94 |
| 81610502 | 10/24/2023 | X | | | UMB | UMB BANK | 2,000.00 |
| 81610826 | 10/24/2023 | X | | | SMITHEREEN | SMITHEREEN PEST MANAGEMENT | 146.00 |

**Payee Type:  Vendor**          **Check Type:  Check**                          **Checking Account ID:  6**

| Check Number | Check Date | Cleared | Void | Void Date | Entity ID | Entity Name | Check Amount |
|---|---|---|---|---|---|---|---|
| | | | | | | SERVICES, INC | |
| 81610957 | 10/24/2023 | X | | | GOLDSTA | Gold Star Foods | 468.00 |
| 81610958 | 10/24/2023 | X | | | AMAZONCOM | SYNCB/AMAZON | 75.16 |
| 81610959 | 10/24/2023 | X | | | HOMEDEPOT | HOME DEPOT CARD SERVICES | 334.62 |
| 81610960 | 10/24/2023 | X | | | SUNNYSIDE | SUNNYSIDE DAIRY, LLC | 1,861.15 |
| 81610961 | 10/24/2023 | X | | | K12ITC | k12 ITC, Inc | 13,003.69 |
| 81610962 | 10/24/2023 | X | | | REINHARTFO | REINHART FOOD SERVICES, LLC | 6,622.27 |
| 81610963 | 10/24/2023 | X | | | KMCI | KMCI | 3,140.00 |
| 81610964 | 10/24/2023 | X | | | GRANDMAS | GRANDMAS OFFICE CATERING, LLC | 5,860.00 |
| 81611231 | 10/24/2023 | X | | | BLOSMIC | MICAH BLOSSER | 500.00 |
| 81611232 | 10/24/2023 | X | | | EDOPS | EDOPS | 14,078.75 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Checking Account ID: | 6 | | Void Total: | 0.00 | Total without Voids: | 148,763.22 |
| Check Type Total: | Check | | Void Total: | 0.00 | Total without Voids: | 148,763.22 |
| Payee Type Total: | Vendor | | Void Total: | 0.00 | Total without Voids: | 260,016.52 |
| | Grand Total: | | Void Total: | 0.00 | Total without Voids: | 260,016.52 |

# Brookside Charter School

# School Data
# Board Report

November 2023

Prepared by EdOps

# Contents

❏  November Academic Committee Meeting Highlights

❏  Reading Assessments vs. Student Tenure

❏  Questions & Discussion

November Academic Committee Meeting Highlights

# Key Highlights From Committee Discussion

- Ensure that the full board and the CEO have a shared vision of academic excellence and a clear road map to achieve it.

- Ensure that all trustees understand the academic promises in the charter and accountability plan — and how well the organization is performing against those promises.

- Educate the full board to conduct proper oversight of the academic program.

BoardOnTrack
BY TRANSACT

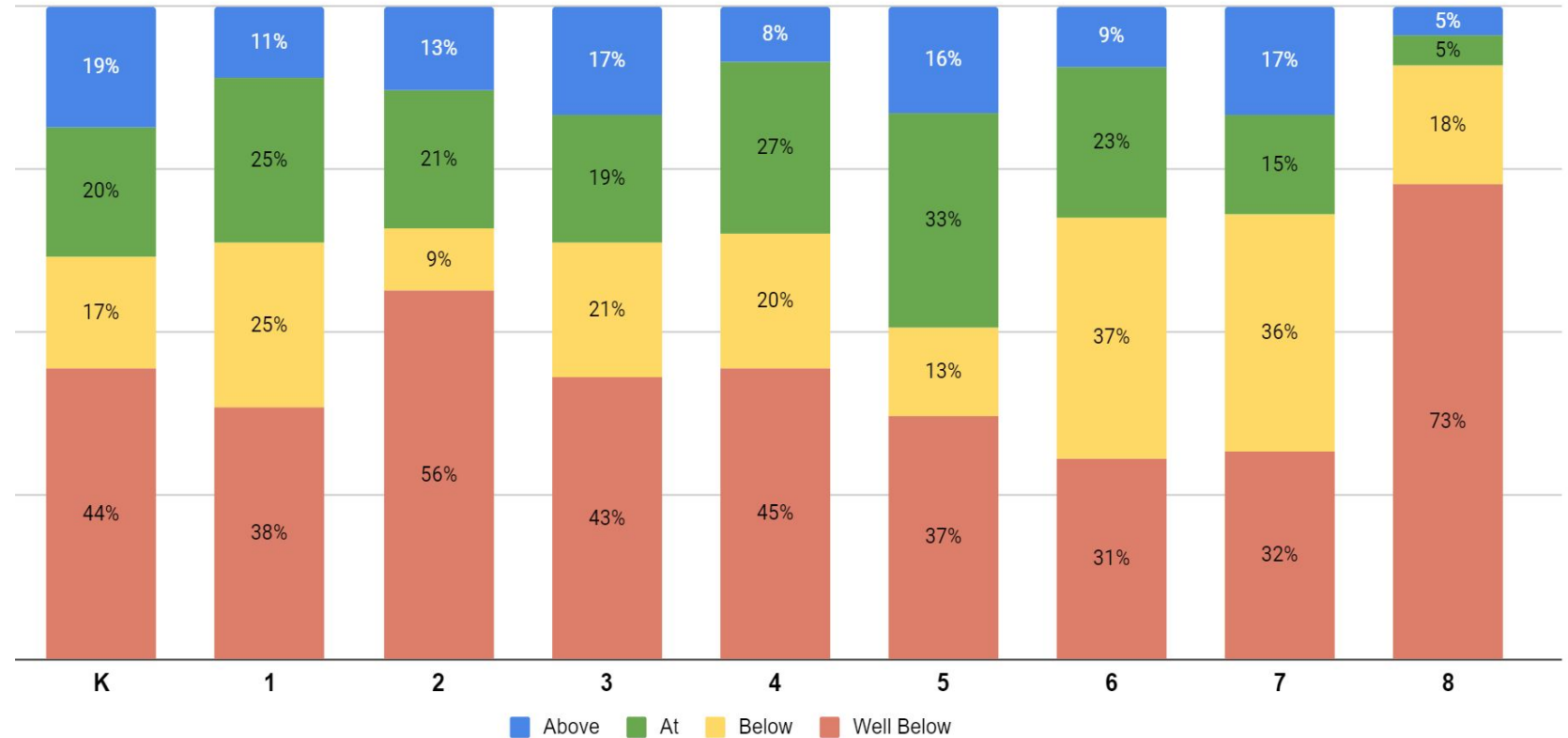# Reading Assessments vs. Student Tenure

# Methodology for Determining Student Tenure

- Used current roster, which included each student's current grade level and the grade level from when they first entered the district.

- Based on this information, grouped students into one of three categories.

  - ❏ **First Year:** these are students who began in the district this school year. (SY23-24)

  - ❏ **Second Year:** these are students who began in the district anytime last year. (SY22-23)

  - ❏ **3+ Years:** these are students who began in the district during SY21-22 or prior.

# Review of Key Terms from the Tools

Beginning of year reading assessments resulted in students being categorized into one of four reading levels:



| | K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|
| Above | 19% | 11% | 13% | 17% | 8% | 16% | 9% | 17% | 5% |
| At | 20% | 25% | 21% | 19% | 27% | 33% | 23% | 15% | 5% |
| Below | 17% | 25% | 9% | 21% | 20% | 13% | 37% | 36% | 18% |
| Well Below | 44% | 38% | 56% | 43% | 45% | 37% | 31% | 32% | 73% |

Legend: ■ Above  ■ At  ■ Below  ■ Well Below

➜ **Above** Grade Level

➜ **On** Grade Level

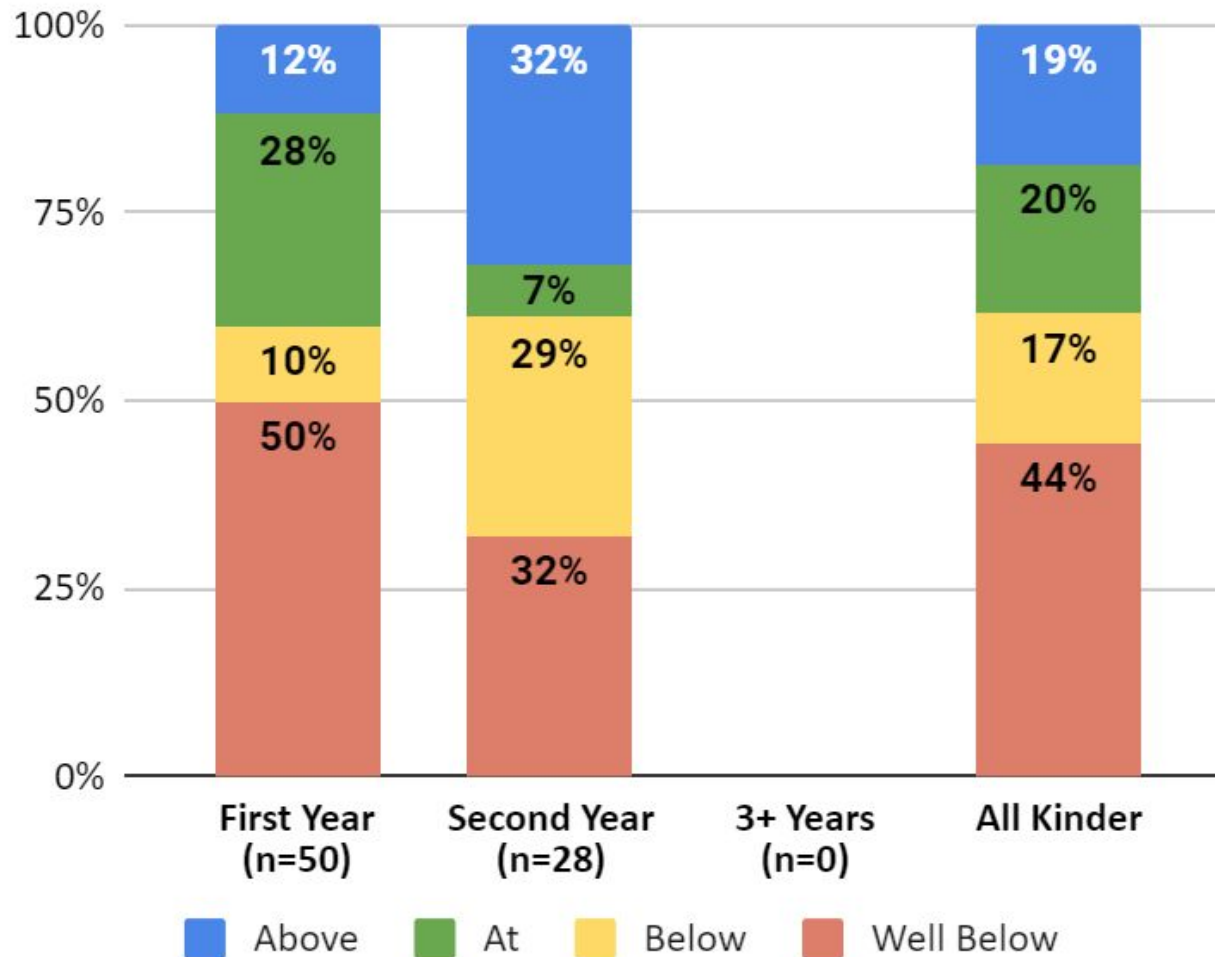➜ **Below** Grade Level (1 year)

➜ **Well Below** Grade Level (>1 year)

# Student Tenure Impact for Kindergarteners

## Kindergarten Reading Proficiency vs. Tenure



- Kindergarteners who attended BCS for a year of PreK outperformed students new to the district.

- 32% of students who attended for PreK are starting this year reading *above grade level*. As compared to 12% for students new to our district.

- 50% of the students new to our district are reading *well below* grade level, while only 32% of returning students are in this same category.
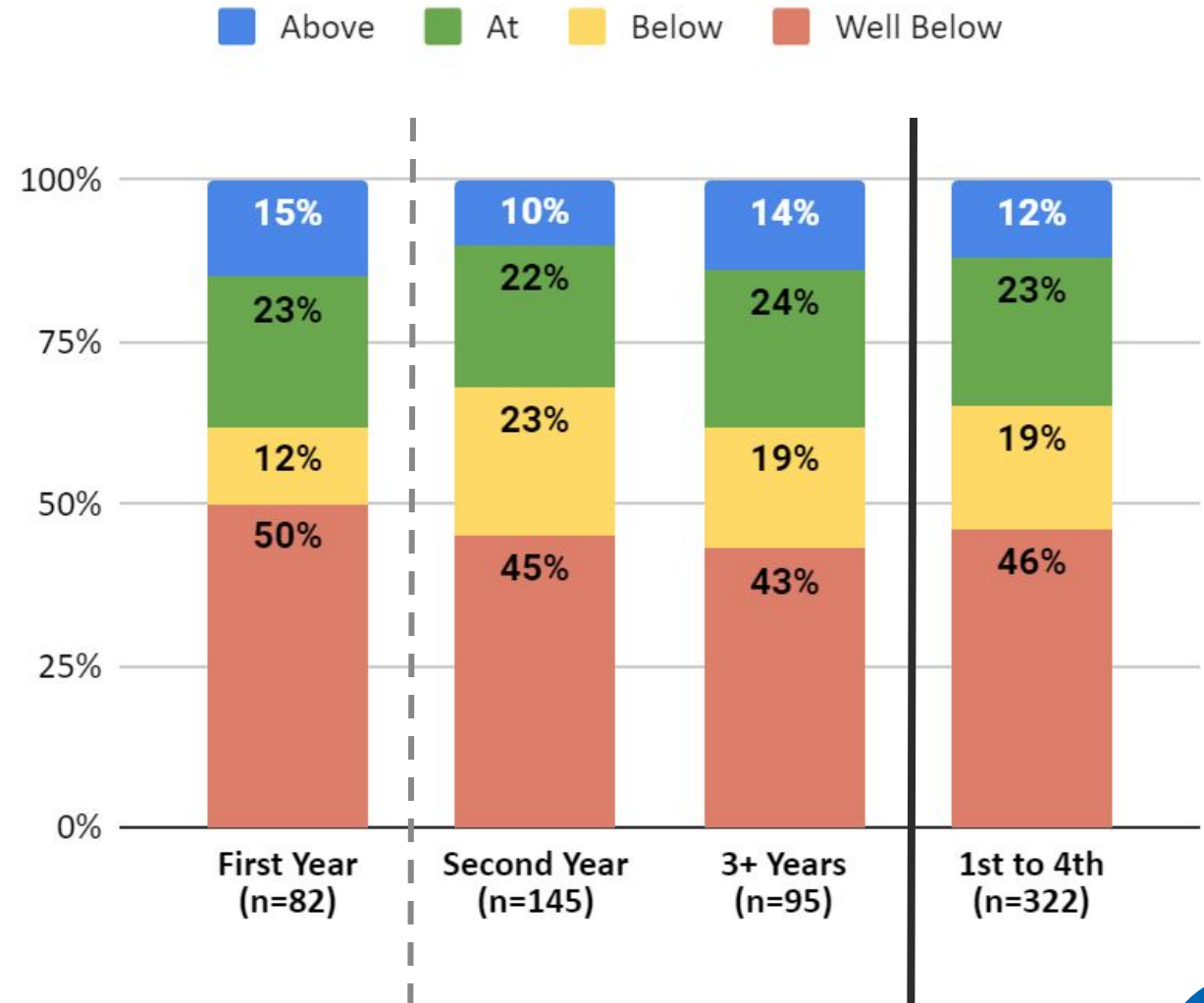
# Student Tenure Impact for Grades 1st to 4th

- 38% of the 1st through 4th graders entering our district are reading **at or above grade level** while 50% of them are reading **well below** grade level.

- 38% of students who have been at BCS for 3+ years are reading **at or above grade level**, which is a higher percentage (32%) than students who joined BCS last year.

- Overall, 35% of students in 1st through 4th grade are beginning this year reading at or above grade level which is setting us up to exceed our reading goal for SY23-24.

| SY23-24 Reading Goal |
|---|
| 39.4% *or more* |

### Grades 1st - 4th: Reading Proficiency vs. Tenure

■ Above  ■ At  ■ Below  ■ Well Below

| | First Year (n=82) | Second Year (n=145) | 3+ Years (n=95) | 1st to 4th (n=322) |
|---|---|---|---|---|
| Above | 15% | 10% | 14% | 12% |
| At | 23% | 22% | 24% | 23% |
| Below | 12% | 23% | 19% | 19% |
| Well Below | 50% | 45% | 43% | 46% |

# Student Tenure Impact for Grades 5th to 8th

## Grades 5th - 8th: Reading Proficiency vs. Tenure

Legend: ■ Above ■ At ■ Below ■ Well Below



| Tenure | Above | At | Below | Well Below |
|---|---|---|---|---|
| First Year (n=43) | 23% | 19% | 25% | 33% |
| Second Year (n=81) | 12% | 15% | 21% | 52% |
| 3+ Years (n=127) | 7% | 21% | 31% | 41% |
| 5th to 8th (n=251) | 12% | 19% | 26% | 43% |
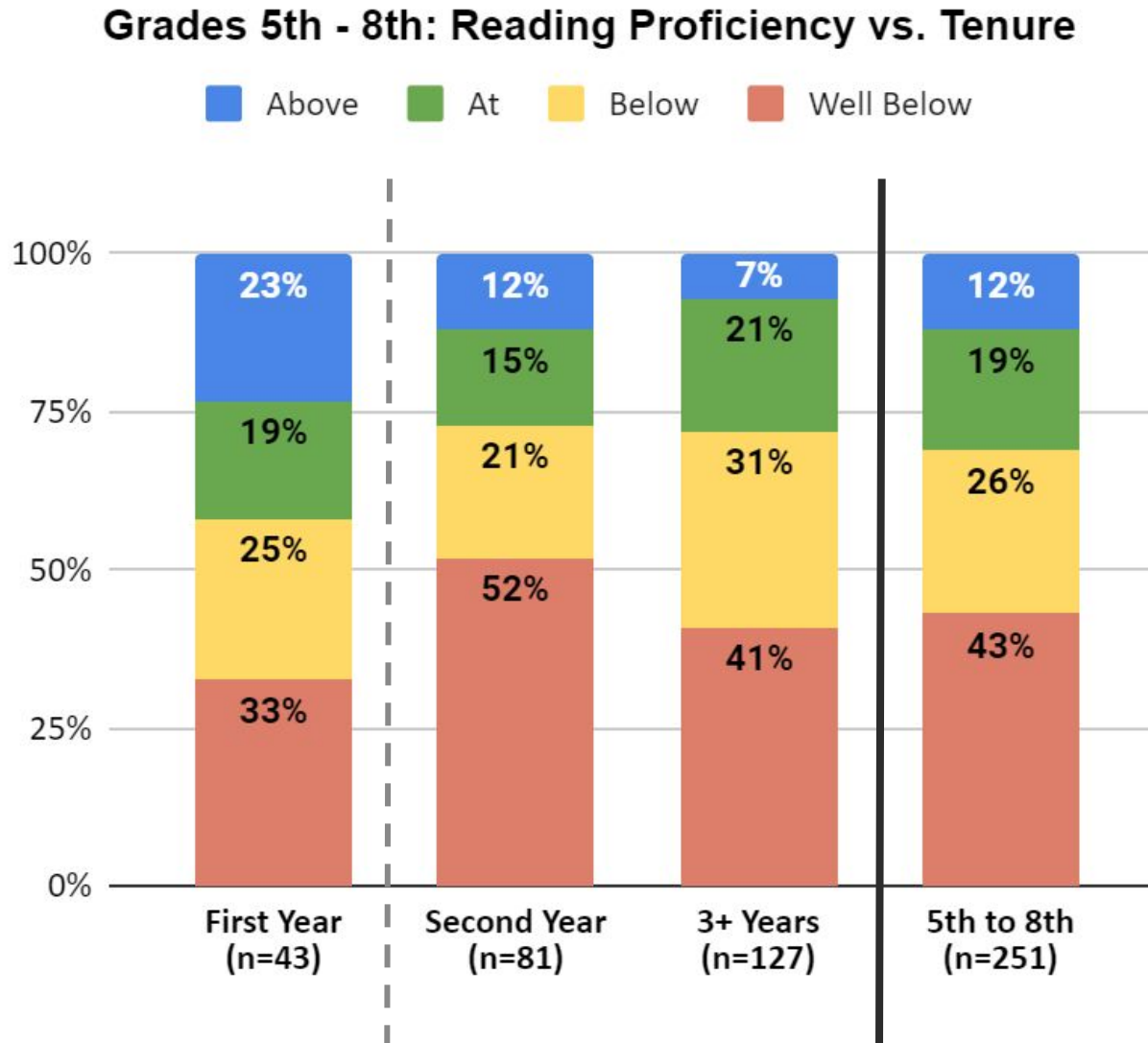
- 42% of our newly enrolled 5th through 8th graders are reading **at or above grade level** while 33% of them are reading **well below** grade level.

- 5th through 8th graders who have been in our district for 3+ years have a lower percentage (41%) reading **well below** grade level when compared to students who joined BCS last year (52%).

- Overall, 31% of students in 5th through 8th grade are beginning this year reading **at or above grade level**.

SY23-24 Reading Goal

45% *or more*

# Questions and Discussion

# About EdOps

**Operational Excellence in Support of Student Achievement**

EdOps is a Washington, DC-based social venture (Certified B Corp) assisting clients with a range of services including accounting and bookkeeping, student data management, human resources, procurement, grants management, strategic consulting, and facilities finance support.



FINANCE & ACCOUNTING

OPERATIONS

STRATEGIC CONSULTING

FACILITIES SUPPORT

STUDENT DATA

HUMAN RESOURCES